

Village of Camillus
Regular Meeting and Public Hearings
May 6, 2013

Present: Mayor Patricia J. Butler (absent) Attorney: Robert J. Allan
Deputy Mayor Eckert
Trustee James Palumbo
Trustee Tim Stapleton
Trustee Helen Kiggins Walsh 10 people in attendance

Deputy Mayor Eckert opened the meeting at 7:00 p.m. by leading the “Pledge of Allegiance.”

Deputy Mayor Eckert opened up the Public Hearing for the MS4 Annual Report. The Clerk read the “Proof of Publication” as follows:

**VILLAGE OF CAMILLUS BOARD OF TRUSTEES
PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Camillus, Onondaga County, New York will conduct a Public Hearing regarding the draft MS4 Annual Report as a required for NYS Department of Environmental Conservation for each Municipal Separate Storm Sewer System (MS4).

The Public Hearing will be at the Village Hall, 37 Main Street, in the Village of Camillus, on Monday, May 6, 2013 at 7:00 P.M. at which time all interested parties will be heard.

The above draft MS4 Annual Report is open to inspection at the Office of the Village Clerk and communications in writing in relation thereto may be filed with the Board of Trustees either before or at the Hearing.

April 2, 2013

PATRICIA J. BUTLER, Mayor
Village of Camillus

Deputy Mayor Eckert stated the MS4 Annual Report which is a 32 page report that has to be prepared by every municipality where water drains into a larger body of water as runoff. In the Village of Camillus water runs into Nine Mile Creek. This report has been prepared by the Village Code Enforcement Officer, Bill Reagan, and contains the information that the Village has completed throughout the year. Mr. Reagan stated that even though this is called a report it

is actually a long form that has to be filled out. It asks how many illicit discharges are in the Village. And is anyone is dumping paint or oil. There were none. The report asks about how the Village educates the public regarding illicit discharge. Mr. Reagan said every municipality has to file with New York State and then New York State files their report to the Environmental Protection Agency under the Clean Water Act. It appears that most of the major issues occur in larger municipalities, not small municipalities. New York State will begin to audit municipalities to see if they are compliance.

Deputy Mayor Eckert asked for comments from the Public.

Mr. Schultz, 202 Timber Ridge Drive asked about the mess at the Camillus Mills site. Mr. Reagan stated the owner could not get insurance on the building. The insurance claim is on the contractor's insurance. The contractor's insurance company admitted back in February that it is their responsibility, but they have not paid. The owner has not cleaned up the property because he does not have the money. He is in the process of getting financing. The Village has notified the owner it wants the site cleaned up and has the authority to go in and do the work and charge the cost on the owner's tax bill. All the debris is not considered to be asbestos free and has to be treated as such during removal.

Mrs. Belle Brown, 23 South Street, asked about the Camillus Mills brownfield decision by DEC. Mr. Reagan stated DEC is moving forward with the brownfield declaration to determine if Camillus Mills is eligible for clean-up grants. Mr. Reagan feels the Village should start the process of cleaning up this site or at least notify Mr. Blair that it is going to start the process. Mr. Reagan believes there has been some clean up on the other building.

Deputy Mayor Eckert closed the Public Comment portion of the Hearing at 7:16 p.m. and stated she will continue this Public Hearing later in this meeting.

Deputy Mayor Eckert opened the Public Hearing for the Property Maintenance Law at 7:22 p.m. by stating that in 2009 the Village Board had adopted a Property Maintenance Law and followed the correct procedure of a Public Hearing. For some reason this law was never filed in Albany. Attorney Allan had recommended holding another Public Hearing because this Local Law was so important and useful to the Code Enforcement Officer. This Local Law replaces Chapter 39 of the Village Code Book. Deputy Mayor Eckert stated she will continue this Public Hearing later in this meeting.

Code Enforcement

Mr. William Reagan stated that March and April were slow. There were 3 building applications, 2 building inspections, 2 commercial fire inspections (including the Villager Apartment

Complex), 3 complaint inspections, 20 violations inspections and 9 notices with letters were sent out. Mr. Reagan attended 24 hours of annual training and was working on the MS4 Annual Plan. He spoke to Mayor Butler and told her that the Village has to adopt a Storm Management Plan which he will have completed by June for the Village Board to review and hopefully adopt.

Mr. Reagan stated he spoke with the developer who was looking for a project on Elm Street where he was looking to build commercial and residential. He has changed his plans to just 8 residential units which would require less parking. The owner would have to get a zone change for this property. Mr. Reagan stated he would need to discuss this with Attorney Allan and then get back to the developer. Mrs. Belle Brown asked if the developer would have to dredge the Feeder. Mr. Reagan stated the Feeder is not theirs to dredge. Mr. Reagan said that any project on this piece of land would have to go through a Storm Water Plan Review as to what impact the parking lot and roof would have on the drainage.

Mr. Reagan stated the Sunoco property should be starting soon.

Mr. Reagan stated 68-70 Genesee Street was purchased by Ken Palladino and he will be starting construction.

Mr. Reagan stated that Camillus Mills should start cleaning up by the end of the month. Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the Board requested that Attorney Allan prepared a letter to Tom Blair to attend a meeting to explain what is happening at Camillus Mills.

Attorney Allan joined the meeting at 7:27 p.m.

Ms. Yolanda Bernardi, 204 Timber Ridge Drive, stated that the children may get hurt in the summer on the Camillus Mills site. Deputy Mayor Eckert stated they have secured the site the best that they could. Police have arrested a few kids that trespassed onto the property already.

Attorney Allan stated if the Village was going to start the process of cleaning up the property he will have to file a law suit in the Supreme Court.

Deputy Mayor Eckert reopened the Public Hearing for the MS4 Annual Report at 7:34 p.m. Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the Board accepted the MS4 Annual Report that was prepared by Code Enforcer Reagan and authorized Mayor Butler to sign on page 4 and submit the report.

Deputy Mayor closed the MS4 Annual Report Public Hearing at 7:29 p.m.

Deputy Mayor Eckert opened the Public Hearing for the stop sign on Maple Drive at the intersection of Rolling Hills Road at 7:16 p.m. The Clerk read the "Proof of Publication" as follows:

**VILLAGE OF CAMILLUS BOARD OF TRUSTEES
PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Camillus, Onondaga County, New York, will conduct a Public Hearing to consider a proposed Local Law as follows:

A Local law entitled: A Local Law cancelling the Seasonal Stop Sign on Maple Drive at the intersection of Rolling Hills Road.

The Public Hearing will be at the Village Hall, 37 Main Street, in the Village of Camillus, on Monday, May 6, 2013 at 7:00 p.m. at which time all interested parties will be heard.

The above Local Law is open to inspection at the Office of the Village Clerk and communications in writing in relation thereto may be filed with the Board of Trustees either before or at the Hearing.

April 3, 2013

PATRICIA J. BUTLER, Mayor
Village of Camillus

She read a letter from New York State DOT stating municipalities are no longer able to have seasonal stop signs. Also, there was an error in the wording for the stop sign on Maple Drive at Genesee Street and Attorney Allan had said this was a good time to correct the wording.

Attorney Allan explained that some years ago the Village Board approved a stop sign for summer time only for west bound traffic going up Maple Drive. Because we have now learned you cannot have a seasonal stop sign this local law amends Section 110 of the code. Also, the wording on the stop sign on Maple Drive at Genesee Street should be changed from west bound to east bound.

Deputy Mayor Eckert opened up the Public portion of the meeting. Mr. Robert Schultz, 202 Timber Ridge, stated that he would like to see a "Children at Play" sign or "20 mph" sign in this area.

Deputy Mayor Eckert closed the public portion of the Public Hearing at 7:45 p.m. and asked the Board if they had any comments. There were none.

Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the passed the Local law entitled: A Local Law cancelling the Seasonal Stop Sign on Maple Drive at the intersection of Rolling Hills Road.

Deputy Mayor Eckert closed the Public Hearing at 7:46 p.m.

Deputy Mayor reopened the Public Hearing for the Property Maintenance Law at 7:46 p.m.

The clerk read the "Proof of Publication" as follows:

**VILLAGE OF CAMILLUS BOARD OF TRUSTEES
PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE OF HEREBY GIVEN that the Board of Trustees of the Village of Camillus, Onondaga County, New York, will conduct a Public Hearing to consider a proposed Local Law as follows:

A local law entitled: "General Property Maintenance Law" A Local Law to amend the Village of Camillus Code by deleting existing Chapter 39 and establishing a new Chapter 82.

The Public Hearing will be at the Village Hall, 37 Main Street, in the Village of Camillus, on Monday, May 6, 2013 at 7:00 p.m. at which time all interested parties will be heard.

The above Local Law is open to inspection at the Office of the Village Clerk and communications in writing in relation thereto may be filed with the Board of Trustees either before or at the Hearing.

April 15, 2013

PATRICIA J. BUTLER, Mayor
Village of Camillus

Attorney Allan stated the proposed Local Law is the exact verbiage that the prior board adopted in 2009 but was never filed in Albany.

Deputy Mayor Eckert asked for comments from the public. There were none. Deputy Mayor Eckert closed the public portion of the hearing and closed the hearing at 7:48 p.m. Deputy Mayor Eckert asked for comments from the Board. There were no comments.

Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the Board adopted the local law entitled: "General Property Maintenance Law" A Local Law to amend the Village of Camillus Code by deleting existing Chapter 39 and establishing a new Chapter 82.

APPROVAL OF VOUCHERS

Upon motion of Trustee Walsh, seconded by Trustee Stapleton and unanimously approved the Board approved Abstract #08 as follows:

	<u>Abstract #08</u>
General Fund	\$143,182.64
Sewer Rent Fund	\$ 342.00

Upon motion of Trustee Walsh, seconded by Trustee Stapleton and unanimously approved

Deputy Mayor Eckert stated that the next meeting will be May 20, 2013 at 7:00 p.m.

Deputy Mayor Eckert stated the Village Sale will be held on May 18, 2013.

A discussion was had regarding changing the Board Meeting times during the summer months. Also, it was mentioned to hold one meeting per month in the summer and hold a Special meeting if needed. Deputy Mayor Eckert stated she will discuss this with Mayor Butler.

Deputy Mayor Eckert opened the discussion of a Special Permit for 58 North Street. The application was sent to Onondaga County Planning and they had no comments on the project. Deputy Mayor Eckert stated Mr. Andrew Petersen wants to install a 20 foot area behind his house where he will put crushed stone and gravel. There is a section in front of the house where the driveway begins where he is wants to pour concrete. She asked if there were any comment from the Board.

Attorney Allan stated that driveway curb cuts are covered under Section 94.7 of the code. The Board should make some findings of facts that should be in the resolution.

A resolution was offered by Trustee Stapleton, who moved for its adoption

WHERE AS: (1) this driveway and curb cut will not have an adverse impact on the character or integrity of any land use within the immediate neighborhood, (2) the use of this driveway is physically and visually compatible with and would not impede the development of the general neighborhood within close proximity and (3) there is adequate site distance in both directions.

BE IT THEREFORE resolved that the Village Board of Trustees grant the Special Permit requested by Andrew Petersen of 58 North Street for a curb cut and driveway.

This motion was seconded by Trustee Palumbo and unanimously approved.

Deputy Mayor Eckert stated the clerk has requested the Board approval of the following list of records and items to be disposed:

Request to dispose of records according to New York State Record Retention and Disposition Schedule MU-1 revised 2003.

1. Federal Revenue Sharing statements 1982/84 and prior.
2. General Fund blank deposit slips account #73002370. Account closed 8/20/2012.
3. Checking account #33000027 blank checks 9631-10000. Account closed 8/20/2012.
4. Blank deposit slips account #33000027. Account closed 8/20/2012.
5. Trust checking account #33000019 blank checks 0557-2000. Account closed 8/20/2012
6. Trust Fund blank deposit slips account # 33000019. Account closed 8/20/2012
7. Restore NY Grant account # 73003246 blank checks 1001-1200. Account closed 8/20/2012
8. Sewer Reserve Fund account #73002362 blank checks 126-150, 162-250. Account closed 8/20/12.
9. Sewer Rent blank deposit slips account #33000001. Account closed 8/20/2012.
10. Sewer Rent Fund account #33000001 blank checks 806-1222. Account closed 8/20/2012.
11. FebFest account #93501278 blank checks 94-100, 261-320.
12. Banquet Hall Rental account #43034685 blank checks 1002-1200. Account closed 8/20/12.
13. 150th Anniversary account #93002616 blank checks 1048-1050. Account closed.
14. 5.[564] pg 71 Invoices/Purchasing/Vouchers 6 years retention. 2004, 2005, 2006
15. Banking and Investment Section. Canceled checks, check stubs, deposit slips, check registers, banking communications are 6 years retention. The year 2006 and earlier discarded.
16. Industrial Appraisals – preparations for annual reports, the year 2006 and earlier.
17. 1.[613] pg 180 Highway maintenance & repair records, 6 years retention. Mill & pave LeRoy St. 6/2004.
18. 2.[297] Workers Comp cases. Claims 18 years and older. All records January 1995 and prior.
19. 7.[302] Certificate of Insurance, 6 years retention. All certificates 2006 and prior.
20. Duplicate minutes, zero year retention. Discarded 2000-2006.
21. 4.[299] pg79 Insurance policies, 6 years retention. All policies 2006 and prior.
22. 1.[283] pg 72 Periodic Fiscal Reports, 6 years retention. Discarded Village's 1993-1994,

- 1995-1996, 1996-1997, 1997-1998, 1998-1999, 1999-2000, 2000-2001, 2001-2003, 2003-2004, 2005-2006. Discarded Fire department's 1/2002-5/2006 and 1994.
23. 1.[51] pg 63 Budget preparation files, 6 years retention. Discarded 1993-1994, 1999-2000, 2003-2004.
 24. 19.[363] pg 70 New York State Tax records, including NYS form 45, 5 years retention. Discarded 1966-1970, 1975, 1977, 2007.
 25. 16.[360] pg 70 Federal Tax records including all 940 forms, 5 years retention. Discarded 1966 – 1982, 1991-1998, 2007.
 26. 5.[607] pg 176 Tax Levy & Rate Determinations, 6 years retention. Including computation of constitutional tax margin & statement filed with state comptroller's office. Discarded tax limit reports 1953-1954, 1956-1969, 1971-1979, 1981-1988, 1990-1998, 2000-2006.
 27. 10.[373] pg 92 Unemployment Insurance records, 6 years retention after final payment. Discarded year 2006 and earlier.
 28. 15.[359] pg 70 NYS Retirement System Payroll Reports, 6 years retention. Discarded any 2006 and earlier.
 29. 17.[361] pg 70 W3 Transmittal of Wages & Tax Statements, 5 years retention. Discarded any 2007 and earlier.

Also wish approval to discard the following office equipment:

1. One (1) 5 drawer legal sized file cabinet.
2. One (1) 4 drawer legal sized file cabinet.
3. One portable fire safe only good for CD's which are no longer needed as files are backed up off site now.

Also, allow a company to shred the disposed the large amount of papers from archiving.

Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the Board approved the list of records as listed above to be disposed of and to allow Confidata to shred the approved disposal of the expired records and also declared two cabinets as surplus furniture.

DEPUTY MAYOR'S COMMENTS

Deputy Mayor Eckert opened the discussion of Mr. Ronald Kelly and his request to clear out the drainage adjacent to Feederbank Road. Ms. Harty stated she was asked to look into this issue and Barton & Loguidice has their environmental people checking into it. Deputy Mayor Eckert also asked if Ms. Harty can determine who owns the land. It is a very complicated to determine the ownership. The Town Highway Superintendent, Mark Pigula, is looking into dredging the

area but he requested the Village get the property permits from DEC. Deputy Mayor Eckert also wants to know who owns the roadway.

Trustee Palumbo stated if Mr. Kelly wants the work done he will have to cooperate with the Town and the Village. If Mr. Kelly refused to cooperate we should not talk about it further and just say no we won't do anything.

Ms. Belle Brown stated Mr. Kelly is antagonistic with the Village because Anne Clancy brought a group of college students down to this area without asking permission to cross his property.

The Clerk requested that they allow her to purchase a HP Laser printer. Trustee Walsh stated she will call Sean Carroll to see if he can get the best price on a HP Laser printer.

Deputy Mayor Eckert stated that the office will be closed on May 10, 2013.

TRUSTEE REPORTS

Trustee Stapleton stated he will be meeting with Jesse Norcross regarding the website. Deputy Mayor Eckert stated that the Town Parks and Recreation mows the Wheeler Cemetery every two weeks.

Deputy Mayor Eckert stated that the Village is holding field days on May 24, 25, 26 and 27, 2013 and on May 27 the Memorial Day Parade will be held. There will be fireworks on Saturday May 25, 2013. She has a banner to put on the bridge. She stated that Mayor Butler has sent out 115 letters asking for donations.

Deputy Mayor Eckert stated she would like the Village to purchase a "Buy A Star, Be a Star" star which supports the Memorial Day Parade Committee to purchase flags for the Belle Isle cemetery.

Upon motion of Trustee Palumbo, Seconded by Trustee Walsh and unanimously approved the Board moved to purchase a "Buy A Star, Be a Star" star for \$10.

PUBLIC COMMENTS

Mr. Robert Schultz complained about Krabby Kirk's sign. Attorney Allan stated this sign violates the Village code. You may not have a billboard in the Village. He is using this sign as a billboard. Attorney Allan stated if the Code Enforcement Officer gave him permission and should not have and Mr. Kirk incurred substantial expense the Village cannot just come along and say take it down. Attorney Allan stated he would like to review the action that the Board

took. Trustee Palumbo stated at the time the entire Board voted for this sign except Trustee Hannon. Trustee Walsh stated she does not like the sign. Trustee Palumbo asked if we have written complaints. The Clerk stated she does not have written complaints. Trustee Palumbo stated that during the approval process “off-site advertising” never came up in the discussions. Attorney Allan stated the Board can outlaw signs, but you can’t do it immediately. It may take up to five years. Trustee Stapleton stated there was a discussion about Dick Kirk’s sign when the Board was discussing John Tal’s sign. Trustee Stapleton remembers that one third of Mr. Tal’s sign was going to be used for Village notices. Attorney Allan stated the content that is on Mr. Kirk’s sign violates the billboard ordinance and the structure with blinking neon light may or may not be allowed. Deputy Mayor Eckert stated we will have to research this sign. Trustee Palumbo stated Mr. Kirk purchased a condemned building, renovated the building, pays his taxes and has done everything the Village has asked and then the Village is going to say take down the sign because one man who does not even live near the sign does not like it.

Mr. Robert Schultz, 202 Timber Ridge Drive, asked for the first quarter of the financial statements for the year.

Mr. Tom Bernardi, 204 Timber Ridge Drive, asked for three numbers for 2012. He wants to see the income, the expenses and how far over/under the expenses would be. He does not want to see any income that was borrowed.

Attorney Allan stated the Clerk does not have to create any financial schedules.

Trustee Stapleton stated County Legislature Michael Plochocki is going to attend our next meeting.

Mr. Schultz asked about A & R and where the Village stands. Attorney Allan stated he will review this application.

Deputy Mayor Eckert moved the meeting into Executive Session at 8:40 p.m. to discuss personnel matters.

Deputy Mayor Eckert moved the meeting out of Executive Session at 8:45 p.m.

Upon motion Trustee Stapleton, seconded by Trustee Walsh and unanimously approved three application for the fire department were approved as follows: Robert Bastbale, Nicole Mott and Andrew Salvagni.

Deputy Mayor Eckert stated all three applicants were applying as active members and all three live in the district.

Upon motion of Trustee Stapleton, seconded by Trustee Walsh and unanimously approved the meeting adjourned at 8:45 p.m.

Sharon Norcross
Village Clerk/Treasurer