

Village of Camillus
Regular Meeting
January 5, 2015

Present: Mayor Patricia J. Butler
Trustee Ann Eckert
Trustee Martin Rinaldo
Trustee Sue Hines
Trustee Helen Kiggins Walsh

Attorney: Robert J. Allan

3 people in attendance

Mayor Patricia Butler opened the meeting with the Pledge of Allegiance and wished everyone a Happy New Year.

Camillus Fire Department

Chief James McBride stated the total number of calls answered in 2014 was 456. In December of 2014 there were 58 calls. This included 24 rescue/EMS calls, 14 vehicle accidents and 20 fire calls.

Chief McBride was proud to report that on December 15, there was an EMS call that the Camillus FD made a medical save on. A patient was in full arrest and the fire department personnel that included EMT Cheryl Hutchins, Chief and EMT Sam Maxsween, Captain Allen Harmon and Chief Doug Groesbeck had successfully gained a pulse before the ambulance crew transported the patient.

Chief McBride stated the personnel have been turning out well for calls and have established overnight crews on the weekends to assure responses.

In December, the Camillus Fire Department participated in the Village Tree Lighting Ceremony, the first parade of lights in Baldwinsville which was hosted by Baldwinsville Fire Department as well as the Santa Detail for the Camillus community.

Chief McBride stated the Sheriff's Department started background checks checking for sexual offender convictions and arson conviction which is now state law. With this law change, the Sheriff's Department can perform the background checks. The Sheriff's Department will only check for arson and sexual offender convictions. Chief McBride asked the Board if they prefer to have the Sheriff's Department carry out the checks or to keep the private firm that had been doing them previously. Mayor Butler asked about background checks on driver's license activities. Chief McBride stated the private firm has the ability for a more thorough background check. The cost of the Sheriff's Department background check is free compared to the fee of the private firm. President Hutchins stated the checks are not returned by the Sheriff's Department in a timely manner.

Mayor Butler asked Chief McBride if this fee for the private firm has been budgeted in 2015. Chief McBride agreed that it was. Mayor Butler asked what the executive personnel thought of the decision. Chief McBride stated he personally prefers the private firm to perform the more

thorough check. The Board agreed the more thorough check through the private firm protects the fire department.

Mayor Butler stated she has spoken with personnel from 911. Mr. Healy stated the fire department personnel are in need of internet service in order to access emails for emergency responses. Mayor Butler has deemed the fire department personnel and officers are in need of internet service on the cellular phones. Chief McBride advised the days of looking through manuals for immediate information regarding hazardous material emergencies while on scene are over. Many resources are available immediately through websites and therefore, internet service is an asset to the officers. This service is and has already been included in the officer's cellular phone plan and was not an added cost. This is in response to the question made about internet service on the fire department mobile phones from Trustee Eckert. Mayor Butler stated this service will continue for the fire department officers.

Mayor Butler thanked Chief McBride for his report.

Code Enforcement Officer

Code Enforcement Officer Bill Reagan stated there were no building permits applied for, nor issued for the month of December. There were 3 complaint inspections, 17 violation inspections and follow-ups and 5 notices sent.

Fire inspections occurred at the Davis Law Firm, Black top Elite, LWB Grill, Taylor Rental, Green Gate Inn and Villager Apartments. Chief McBride asked if the alarm systems are checked during these fire inspections. Mr. Reagan stated yes. Chief McBride stated he asked this because there have been many times that the fire department has responded to Taylor Rental in the past for false alarms on the fire alarm system. Mr. Reagan asked to be made aware when this occurs.

Mayor Butler thanked Mr. Reagan for his report.

Trustee Eckert asked if the new law regarding uninspected vehicles has gone in to effect. The Clerk stated she waits about 20 days for confirmation with Albany that it has received the new law. Trustee Eckert stated there is a vehicle that is uninspected on Green Street. Mayor Butler stated she is aware of this vehicle.

The Clerk stated A&R Auto was called regarding snow issues. Trustee Eckert stated the Town of Camillus has contacted the business regarding snow being pushed into Milton Avenue.

Mr. Reagan asked the Board for a decision regarding the snow removal from the sidewalk on Newport Road. He stated the shoulder is clean from snow if the sidewalk is not. The Board decided not to pursue the business and home owners to clear the sidewalk.

Chief McBride asked about the delivery times for the gas station. Mayor Butler stated the daytime deliveries have been deemed allowed.

Mr. Reagan stated the gas station owner has been sent a final letter regarding his trash dumpster. The contractor has been contacted also regarding the lack of a “no left turn” sign from the gas station to Newport Road. Mayor Butler stated more information is to come regarding these issues. Attorney Allan stated a service can be hired in order to officially serve the owner of the gas station if necessary.

Trustee Hines asked Mr. Reagan the number of vacant homes within the Village of Camillus. He stated he believes it is 5 or 6.

APPROVAL OF VOUCHERS

Mayor Butler asked the Board if they had any questions regarding the payment of vouchers. Upon the motion of Trustee Walsh, seconded by Trustee Rinaldo and unanimously approved, Abstract 02 was approved as follows:

General Fund	\$22,504.34
Sewer Rent Fund	\$ 3,743.34

Approval of Meeting Minutes

Mayor Butler asked if there were any question regarding the minutes from the December 15, 2014 and December 20, 2014. Trustee Hines stated at the Special Meeting on December 20, 2014 she stated she called 12 of the 15 villages in Onondaga County. Mayor Butler stated that correction will be made.

Upon the motion of Trustee Walsh and second by Trustee Hines and unanimously approved, the Board approved the minutes from the Regular Meeting on December 15, 2014 meeting as well as the Special Meeting on December 20, 2014.

Mayor's Announcements

Mayor Butler announced the next Board meeting is scheduled for February 2, 2015. The January 19, 2015 meeting will not be held in observance of Martin Luther King, Jr. Day. Trash and recycling services will also be one day late that week in observance of the holiday.

Attorney Comments

Attorney Allan stated he is reviewing an agreement between OCRRA and The Village of Camillus. The prior agreement with the Village of Camillus committed the Village to bring waste to their facilities. This agreement expired and OCRRA needs an approval from the Board for a new agreement. This agreement will be a commitment for 20 years starting May 10, 2015. Mayor Butler asked Mr. Allan if it is an issue if the Board in the future decides to hire the services of a private hauler. Attorney Allan stated that decision will be allowed but that hauler will still need to take the waste to an OCRAA location. Attorney Allan stated there should be no reason not to sign this new agreement.

Upon the motion of Trustee Walsh and second by Trustee Rinaldo and unanimously approved, the Board agreed to approve the agreement between OCRRA and the Village of Camillus to continue waste services for the next 20 years.

Attorney Allan has reviewed the Village law regarding the elections of the officers for the Camillus Fire Department. Section 10, 1006 of Village Law states Village Board of Trustees can act as Fire Commissioners. Attorney Allan stated the Captains and Lieutenants are elected by the company and must be approved by the Board of Fire Commissioners. Attorney Allan stated after finding specific information about the Chiefs, the Board does not need to approve the entire slate of officers at once. They may approve the Chiefs and officers one by one. They may choose either method. Attorney Allan advised the Board to approve the officers one by one. Attorney Allan agreed the Board may not change the slate and/or position but the Board may disallow a position and keep it open. President Cheryl Hutchins asked the Board if the firefighter that was not approved for the Captain position by the Board becomes illegible to take this position would the fire department will need to have a special election. The Board stated it would revisit this issue at that time. The decision can be brought back to the Board for a second vote. Mayor Butler stated she has spoken with FASNY and OCVFA personnel for advisement on this issue. Mayor Butler stated the Board will follow the advisements of the State Village Laws on the matter. Attorney Allan asked if this firefighter served a punishment for the license infraction. Chief McBride and President Hutchins stated this firefighter served a 30 day suspension immediately.

Attorney Allan stated Jeffery Davis has contacted him regarding concerns on Michael Montero's property in the Village. Mr. Davis stated the foundation of this property that contains the shop Flowers Down Under encroaches 1.21x20 feet into the right of way in Mechanic Street behind the property.

Mayor Butler asked if the Board has the authority to just give the 1.21 feet. Attorney Allan stated no, it does not. The first option would be to deem this area as surplus, have it surveyed and then can be sold. The Board may also change the dimensions of Mechanic Street by resolution under Village Law. If the Board decided to take the second course of action, Attorney Allan is concerned about the access to the laundromat. Mayor Butler states she wishes to solve this issue because of the interest of a buyer for the property. Attorney Allan suggests the Board also give the owner an easement to solve the issue of the access stairs encroachment. This way, the Village is not liable for the stairs and access. Attorney Allan suggested the Board revisit this issue for a decision at a later date.

Clerk/Treasurer Report

The Clerk reported the tax bills went out and the next month will be very busy with tax collections, year/end reports, etc.

Old Business

Mayor Butler stated the Procurement Policy needs to be reviewed. The Clerk and Trustees stated they have calls placed with other organizations for samples of other Procurement Policies.

Mayor Butler stated the Board will review the Procurement Policy at the next meeting.

RC&R E-Waste will cost \$.25 per pound, no change from last year. This cost is for the CRT television disposal. There is no increase in cost planned for the future by management. For 2014 year, the Village paid a total of \$331.25 for disposal of these CRT televisions. Mayor Butler stated a request was made to the DEC to remove the Village of Camillus as a listed location from their website in order to keep costs lower. This is to curb residents of other areas of disposing of their CRT televisions at the Village Hall. Trustee Eckert stated as of January 1, 2015, residents are no longer permitted to dispose of any E-Waste in residential trash, per NY State law. She suggested the Village should still allow residents to dispose of E-Waste so these items are not found on the side of the road. Attorney Allan suggested placing a sign that states disposal is for Village residents only. Chief McBride suggested having scheduled days for disposing of E-Waste. Mayor Butler stated the Village shall continue allowing Village of Camillus residents to dispose of E-Waste at the Village Hall.

Mayor Butler asked the Board if all members had an opportunity to fully review the Emergency Management Plan. This plan was in use for the Camillus Cutlery fire. This plan has a task for each member listed in the case of emergency situations. Mayor Butler stated that if she is not available in the case of a large emergency, the tasks to follow are spelled out in the plan. Mayor Butler asked Chief McBride to assure the fire department has an updated copy and to suggest training with the Village Board in the case of a terrorist emergency. Attorney Allan stated this plan does need to be approved every year at the organizational meeting and wished to know if this plan is in its final form for approval. Trustee Hines suggested making a few more small updates. The Board and Attorney Allan agreed some changes need to still be made. Mayor Butler stated the National Grid and Town of Camillus Police Department Emergency Management Plans are also available for review.

Trustee Hines asked if the Board is making the decision to refer projects to Engineer William Morse instead of the company Barton and Loguidice. Mayor Butler stated Barton and Loguidice is still working on current projects for the Village. Mayor Butler stated William Morse will be used as an engineer in the future unless he advises that he cannot take on the project.

Mayor Butler advised the Board that permission needs to be granted each year to the Clerk to allow advance payment of certain services and fees in order to have timely required payment. These situations include payment of utilities, postage fees, shipment fees and other situations when an immediate payment is necessary. The Board would then be advised of the purchase(s) at the next Board Meeting. Upon the Motion of Trustee Walsh and second by Trustee Hines and unanimously approved, the Board agreed to grant the Village Clerk the ability to pay advance payment of fees when necessary.

New Business

Mayor Butler reminded the Board that the next Board Meeting is in February. In order to avoid late charges on payments, she and Trustee Rinaldo will meet around January 19, 2015 in order to approve vouchers. Upon the motion of Trustee Walsh and second by Trustee Hines and

unanimously approved, the Board agreed to have Mayor Butler and Trustee Rinaldo meet in order to approve payments of current fees and bills.

Trustee Rinaldo stated the American Flag on the Camillus Cutlery building is in serious disrepair and needs to be taken down. Mayor Butler stated she will put that on her agenda to take care of.

Public Comments

Chief James McBride stated that from February 13, 2015 to February 25, 2015 he and Cheryl Hutchins will be out of town. The Board reminded the public that on February 16, 2015 a meeting will not be held in observance of the President's Day holiday. Trustee Walsh stated she will also be absent around that time for vacation.

Mayor Butler asked if there were any other questions and/or comments from the public. There were none.

Upon the motion of Trustee Eckert and second by Trustee Rinaldo and unanimously approved, the meeting adjourned at 7:33 p.m.

By Tina Groesbeck
Sharon Norcross, Village Clerk/Treasurer